

Colortrac	Z series Scanner: User Security levels	Document number
Date: 06/03/2026		UG16008-1

Approval	F v Dinther
Product	Z series scanners with GSC715x System Controllers
Version	From SmartWorks MFP Version 6.4 onwards

The System Controller has several configurable possibilities to grant a user access to the system controller. Every level can have a higher level of security (who has access to files scanned by the user).

From least to maximum secured file access.

1. No login required (No Local, AD (Active Directory) or LDAP (Lightweight Directory Access Protocol) users)
2. Local Users
3. Local users with shared folder option
4. AD or LDAP

Note: Access to scanned files is dependant of how privileges are set On or Off by the local Administrator and how the scan file destinations are configured for each user.

Security level 1

No login required (No local, AD or LDAP users)

Note: Setting of the local administrator password is advised but not mandatory.

For all other security levels setting of the Local administrator password is mandatory.

Note: this password is a local password. When lost it is not recoverable. Reverting to the factory image with factory defaults is necessary to change the system settings and set a new administrator password.

Scan destinations are identical for each user:

- Local or Network (SMB or FTP)

Optional destinations (can be enabled or disabled in System Administration: Privileges)

- USB drive
- Email (default email settings need to be configured in System Administration: email settings)
- DropBox
- Box

Remote access to System Controller stored scan files:

Username: mfpscan

Password: mfp564n

HTTP access (note this must be enabled in System administration-shared folders- HTTP access =on).

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Enter the IP address in the URL entry field of a web browser and log on with the default username and password.

Or

Open the Windows explorer, map a network drive (select driver letter to be used, enter \\IPaddress in the folder field and browse to the scan folder.

Select reconnect at sign-in and connect using different credentials (default Username and Password).

Security level 2.

Local users. No shared folders. Login required for each user.

Note: there are no restrictions in access to folders that are user restricted. Different privileges can be set according to user level (user or Power User).

Scan destinations:

- Local or Network (SMB or FTP)

Optional destinations (can be enabled or disabled in System Administration: Privileges)

- USB drive
- Email (default email settings need to be configured in System Administration: email settings)
- DropBox
- Box

Remote access to System Controller stored scan files:

Username: mfpscan

Password: mfp564n

HTTP access (note this must be enabled in System administration-shared folders- HTTP access =on).

Enter the IP address in the URL entry field and log on with the username and password.

Or

Open the Windows explorer, map a network drive (select driver letter to be used, enter \\IPaddress in the folder field and browse to the scan folder.

Select reconnect at sign-in and connect using different credentials (Standard Username and Password).

User Security level 3.

Local users. Shared folders. Login required for each user.

Once a shared folder is created, any local user can be granted permissions to read/write to that folder.

Different privileges can be set according to user level (user or Power User).

Scan destinations:

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- Local or Network (SMB or FTP)

Optional destinations (can be enabled or disabled in System Administration: Privileges)

- USB drive
- Email (default email settings need to be configured in System Administration: email settings)
- DropBox
- Box

Remote access to System Controller stored scan files:

Open the Windows explorer, map a network drive (select driver letter to be used, enter \\IPaddress in the folder field and browse to the scan folder.

Select reconnect at sign-in and connect using different credentials (Username and Password as defined for the User on the System Controller).

User Security level 4.

AD or LDAP users. Login required for each user.

Users as defined by the AD administrator

Different privileges can be set according to user level (user or Power User)

Scan destinations:

- Local (not preferred) or Network home folder

Optional destinations (can be enabled or disabled in System Administration: Privileges)

- USB drive
- Email (default email settings need to be configured in System Administration: email settings)
- DropBox
- Box